

MOHIB IMMIGRATION & LEGAL LIMITED

Immigration Drafting • Research • Document
Coordination

Company Number: **9396066**
Wellington, New Zealand

Email: info@mohibimmigration.co.nz
Website: www.mohibimmigration.co.nz



MOHIB
IMMIGRATION & LEGAL
— *Where immigration meets integrity* —

TERMS OF ENGAGEMENT

Version: 1.1

Effective Date: 6 January 2026

These Terms of Engagement (“Terms”) apply to all drafting, research, and document-coordination services provided by **Mohib Immigration & Legal Limited**, a company incorporated in New Zealand (Company No. 9396066) (“MIL”).

MIL works exclusively with licensed New Zealand immigration advisers and legal practitioners.

1. Scope of Services

MIL provides backend drafting, research, document structuring, annex indexing, and related administrative support. MIL does not provide immigration advice to the public. All services are delivered strictly under the direction and responsibility of a licensed adviser or lawyer.

2. Client Eligibility

Services are available only to licensed New Zealand immigration advisers and legal practitioners. MIL does not accept direct instructions from members of the public.

3. Responsibilities of the Client

The Client is responsible for:

- Verifying all factual accuracy;
- Ensuring legal compliance and professional judgment;
- Final review, submission, and filing of all documents.

4. Confidentiality and Data Handling

MIL handles all materials in accordance with its Privacy & Confidentiality Policy. Confidential information is retained for up to twelve (12) months unless earlier deletion is requested or longer retention is required by law.

Mohib Immigration & Legal Limited provides drafting, research, and document-coordination services exclusively for licensed immigration advisers and legal practitioners.

We do not provide immigration advice, legal advice, or representation to the public. All advice, strategy, and submissions remain the responsibility of the instructing licensed adviser or legal practitioner.

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5. AI and Technology Use

MIL may use secure AI-assisted and digital tools for structuring, summarisation, and formatting. All outputs are human-reviewed. Client data is not used to train AI models and remains within MIL's secure workspace.

6. Fees and Payment

Fees are agreed on a case-by-case basis. Urgent turnaround requests may attract a surcharge of up to 25%. Invoices are payable within the timeframe specified on the invoice, unless otherwise agreed in writing.

7. Limitation of Liability

MIL's liability is limited to the fees paid for the relevant service. MIL is not responsible for legal outcomes, adviser decisions, or third-party actions. To the maximum extent permitted by law, all implied warranties are excluded.

8. Termination

Either party may terminate an engagement with written notice. Obligations relating to confidentiality and data protection survive termination. Upon termination, the Client remains responsible for payment of all work completed up to the termination date.

9. Governing Law

These Terms are governed by the laws of New Zealand.

10. Contact

All communications regarding these Terms should be directed to:

Email: info@mohibimmigration.co.nz

Accepted by the Client:

Name: _____

Signature: _____

Date: _____

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